

INVERGARRY PRIMARY SCHOOL – PARENT COUNCIL

MINUTES OF MEETING HELD ON THURSDAY, 6TH SEPTEMBER 2012, 6.30 PM

Present: Mrs Jane Strachan Mr Clem Farnan
Mrs Julie Gilchrist Miss Maria MacRae (Chairperson)
Mrs Marion Riddle Mrs Irene Rodgers
Mrs Gayle Rand (Clerk)

Apologies: Mr Bill Clark PC Tony Hannah
Mrs Lesley Doherty Mrs Tracey MacCallum (Treasurer)
Mrs Carol Littlewood

Minutes of Last Meeting & Matters Arising

Minutes read and agreed.

Residential City Trip: The trip to Edinburgh worked well. The next residential trip will be at Glen Coe in the Summer term 2013. Fund raising needs to start now with the trip costing £199 for each child (5 pupils in P6&7 this year). Parents are required for a sub-group for fund-raising – it was suggested that the parents of the children involved may like to participate. The children already have lots of ideas. It was agreed to apply to the Glengarry Trust again this year for a grant, in the region of £700.

Action: Maria – grant application, Parents for fund raising help

Active Schools Programme: New co-ordinator, Lindsay Campbell. She is able to provide training/resources for any volunteers who would like to start an activity club.

Fun Fridays: Some parents are still keen for this to continue. School to ask for volunteers for the last Friday of each month, two helpers for each session would be required.

Action: Jane to write to parents

GGASAC: Activities went ahead in the last term, Julie will review the activities and feed back again and look at obtaining quotes for next summer. The funds have all been used now and the account is empty – also another signatory is required for the bank account. Applications for funding/grants will need to be submitted.

Action: Julie and another for grants/signatory

School Garden: The garden open day was held at the end of the last school year, however the nursery sand-pit and small raised bed were not installed. It is understood that the Glengarry trust have already paid the contractors (AA Young, Fort William). Irene has agreed to phone the contractors to ask them to finish the work.

Action: Irene

School Trip: The school enjoyed a trip to Landmark this year. The funding for this to be tidied-up. Contributions of £5 per family were requested with a donation from Bill Clark of £250 received by the Parent Council. The Parent Council previously agreed to fund the remainder of the costs. Gayle to contact Elizabeth at the school to clarify figures and also to write to thank Bill Clark. Also to ask Tracey to write a cheque to the school when final costs know.

Action: Gayle & Tracey

Agenda

Bank Accounts

Apologies were received from Tracey (treasurer) as she was unable to attend the meeting, however she had sent a note to the meeting:

"I would like the parent council member's permission to set up a new account with the Clydesdale Bank, Fort William Branch. I have been trying to change the current account details since April and so far not only have they not done as instructed after filling out the forms with them as instructed, they have also been cashing cheques with unauthorised signatures!

I am no longer happy to deal with the Bank of Scotland. The change of banks would mean that the three signatories would need to fill in another form/application and take their ID etc into the new bank to get it all sorted."

The Parent Council voted on the proposal and it was agreed to change the account to Clydesdale. Current signatories (Maria, Tracey & Gayle) to complete the necessary forms/proof of identification to set this up.

With regards to the P6&7 Residential Trip Bank Account, at present it is only Linda & Jane who are signatories on the account. Another person is required – Marion agreed to do this.

Action: Tracey, Maria, Gayle, Marion

School Entrance

The new school gate installation is immanent. However the gate and sign will probably need some maintenance at some point (paint work touching up etc) – school to ask the makers for advice.

The cycle rack will now need to be relocated, Jane suggested the area around the back-door to the old school house, but help is required to make this a safe/tidy place first.

Complaints have been made regarding the overgrown vegetation around the drop-off layby and school entrance/sign. Maria will phone the council/Transerv to see if they will come out and cut this back.

Action: Maria, Parent Help

AOB

Pantomime

This year's pantomime at The Eden Court Theatre in Inverness is "Mother Goose". School has booked seats for the afternoon performance on Friday, 14th December.

Action: Julie/Jane

Eco-Thursdays

The plan now is to get the greenhouse up and running. Help is need on Thursday afternoons to keep this going.

Action: Parent Help

School Benches

One of the school benches has now fallen apart. The school has asked if the Parent Council are able to fund two new benches (picnic-style). Maria will ask Alasdair if he is able to source/quote whilst Gayle will look for other quotes.

Action: Maria, Gayle

DATE OF NEXT MEETING

Thursday, 15th November 2012, 6.30pm.

No further business, meeting closed at 7.50pm.